

Investigative Steward

Greyhound Racing Victoria (GRV) is the statutory authority responsible for regulating, conducting and promoting greyhound racing in Victoria, a sport that annually generates around \$400 million in economic activity and over \$3 billion in wagering and directly involves over 15,000 people. Our vision is “Victorian Greyhound Racing is a vibrant, entertaining and thriving sport with animal welfare at its heart.”

We are looking for highly motivated individuals to join the Greyhound Racing Integrity Unit (GRIU) Integrity Operations team. The primary purpose of the role is to ensure GRV registered participants are accountable for compliance with the rules of racing, the Code of Practice for the Keeping of Racing Greyhounds and any relevant legislation, as well as conducting inquiries and investigations throughout Victoria.

Position responsibilities include, but not limited to:

- Work collaboratively with the Stewards Panel in identification of risks, undertaking investigations and completing matters.
- Plan and co-ordinate regular risk-based, intelligence lead operations throughout the State through proactive monitoring and targeting of properties with potential or identified risks
- Prepare comprehensive and professional briefs of evidence within required time frames
- Liaise with key external partners including RSPCA, Victoria Police, Local Government councils’ animal welfare management teams, integrity officials from other racing codes
- Attend GRV race meetings regularly to provide a visible presence to participants and to demonstrate support for the Stewards Panel members
- Conduct inspections of property where greyhounds are kept and/or trained, working collaboratively with GRIU colleagues including the Veterinary Services team and the Stewards Panel
- Actively contribute to the ongoing initiatives across GRIU
- Undertake any other reasonable tasks as directed by the Investigation Manager.

Skills and Attributes:

- Extensive experience in preparing and presenting evidence in a tribunal setting
- 3+ years of experience in an investigatory role in a regulatory/stewarding environment,
- Demonstrated ability to research, understand and appropriately apply legislation and regulations
- Advanced professional written and oral communication skills, with strong report writing capability
- Solid experience in dealing effectively with complex situations and difficult customers
- Experienced in preparing and presenting evidence in an inquiry setting e.g. VRT, VCAT
- Experience in coordinating activities and contribution of others and providing clear direction
- Knowledge and understanding of greyhound racing, desirable
- Ability to conduct yourself with integrity, and in a professional and fair manner
- Certificate IV – Government Investigations or equivalent (or prepared to obtain this qualification)

Investigative Stewards are required to perform these duties throughout the state of Victoria and be available for afterhours work, weekends, and public holidays

To apply, go to the careers.vic.gov.au website, search Greyhound Racing Victoria, select the position and click ‘apply now’. Your application must include a cover letter addressing the selection criteria (skills, knowledge, experience) and a copy of your resume, **by close of business Monday 2 October 2022**.

For more information, contact **Nicole Hassall, P&C Business Partner** at nhassall@grv.org.au

Greyhound Racing Victoria (GRV) is committed to building a workplace that not only respects but embraces difference and sees diversity as an essential part of our success. GRV is an organisation that is driven by values and strives for a culture of inclusion where all people feel respected, valued, listened to, inspired and that they belong.

All offers of Employment will be subject to a satisfactory police check

All employees must reside in Australia and have the right to work in Australia