

POSITION DESCRIPTION

Position Title: Veterinary Inspection Officer

Department: Integrity

New Position

Date: 15 December 2014

Change to Existing Position

Reports to (position):

Chief Steward

Positions that report to this position:

Nil

Name of present incumbent (if applicable):

Vacant

PRIMARY PURPOSE OF THE POSITION:

The successful incumbent will be responsible for conducting extensive Out-of-Competition tests.

The responsibilities of this unit will encompass (although not be strictly limited to):

- formulating and managing a systematic program of out-of-competition sampling for prohibited substances in greyhounds (within defined budgets);
- conducting animal welfare visits in instances where welfare concerns warrant attendance;
- professionally presenting evidence to inquiries and appeals conducted by GRV stewards, GRV RADB and VCAT;
- random unannounced kennel visits to verify illness/injury to greyhounds scratched on raceday.

SCOPE:

Greyhound Racing Victoria (GRV) is in the business of governing, operating and promoting greyhound racing of the highest integrity to wagering operators nationally and internationally and to Victorian clubs for the enjoyment of members, wagerers and on-course race goers.

GRV is committed to attracting, selecting and retaining the best calibre of people to achieve the highest level of performance and behavioural standards required for each position. This will ensure that the best standard of services is continually provided across the organisation and that GRV will build on and maintain its excellent reputation and effective profitability.

Our vision is for Greyhound Racing Victoria to become the world's most respected greyhound racing body; widely regarded for the market position and reputation we have created for greyhound racing in Victoria.

The integrity of the greyhound and the welfare of the industry's number one stakeholder, the greyhound are significant components of the strategic objectives of GRV. The veterinary inspection officer will be primarily responsible for conducting out of competition tests – whether urine, blood, saliva or other approved method – to help maintain the integrity of the sport.

FREEDOM TO ACT / DECISION MAKING

The Veterinary Inspection Officer will be required to operate within existing budgets allocated to out-of-competition sampling.

KEY RESULT AREA	ACCOUNTABILITY / ACTIVITY	KEY PERFORMANCE INDICATOR
<i>Out-of-Competition Sampling</i>	<ul style="list-style-type: none"> Conduct an out-of competition sampling program (throughout Victoria) 	<ul style="list-style-type: none"> Numbers and variety of out-of-competition samples to adhere to GRV Strategic Plan
<i>Animal Welfare Inspections</i>	<ul style="list-style-type: none"> In conjunction with the Greyhound Welfare Department conduct animal welfare inspections (throughout Victoria) in instances where welfare concerns warrant attendance. 	<ul style="list-style-type: none"> These inspections and subsequent reporting are dealt with in a timely manner, utilising other GRV staff and outside agencies as required.
<i>Steward Inquiries, RADB/VCAT Hearings</i>	<ul style="list-style-type: none"> Presenting evidence at formal inquiries conducted by GRV Stewards, RADB and VCAT (and other agencies if required) 	<ul style="list-style-type: none"> Evidence presented in a consistent, clear and thorough manner
<i>Raceday scratching verification</i>	<ul style="list-style-type: none"> Random veterinary examination of greyhounds scratched on raceday. 	<ul style="list-style-type: none"> Number of visits in line with agreed targets, and examinations documented as required.

KEY BUSINESS CONTACTS

EXTERNAL	INTERNAL
GRV Participants	Steward in Charge - Integrity Assurance
RADB/VCAT officials	Chief Steward
Racing Analytical Services Limited (RASL)	Stewards operating in Investigation/Out-of Competition Unit
Racing Integrity Commissioner and Staff	Other GRV Full Time/Part Time/Casual Stewards
Veterinary Services Officer	Integrity Administrative Staff
	GRV Integrity Council
	Manager – Investigations Unit

PERSON SPECIFICATION

EDUCATION/QUALIFICATIONS *necessary to meet position objectives*

ESSENTIAL	DESIRABLE
Degree in Veterinary Science or equivalent	
Registered Veterinary Practitioner	

SKILLS/KNOWLEDGE necessary to meet position objectives	
ESSENTIAL	DESIRABLE
Well developed conflict resolution skills	Contemporary knowledge of animal welfare matters
Effective time management and organisation	Knowledge of the racing industry, particularly greyhound racing
Highly developed report writing skills	Knowledge of animal swabbing and prohibitive substance detection
Highly developed communication skills both verbal and written	Experience in the treatment of racing greyhounds
Sound judgement/decision making	
Well developed computer application skills	
Demonstrated understanding of WHS procedures	
ATTRIBUTES required to ensure satisfactory performance and cultural fit	
ESSENTIAL	DESIRABLE
Responsiveness	Flexibility
Integrity	Capacity to travel throughout State at varied hours
Impartiality	
Accountability	
Respect	
Leadership	
Human Rights	

EMPLOYMENT CONDITIONS
<ul style="list-style-type: none"> • Terms and conditions of employment are per the current GRV 'Employee Enterprise Agreement' • The GRV environment is a unique and challenging operational environment. It operates weekdays, weekends, day and night hours. GRV employees are bound by a number of regulatory Government requirements. In addition, all staff are required to abide by GRV policies including restricted gambling, greyhound ownership and the Code of Conduct for Victorian Public Sector Employees. • All employment at GRV is subject to a satisfactory police check. • All employees at GRV are required to have the right to work in Australia. • All employees are required to comply with WHS statutory obligations. • GRV is an EEO employer. • A current Victorian Drivers License is required for this position.