



Steward Full Time

- **Work in a Position of Integrity**
- **Travel Included in Role**
- **Current Victorian Drivers Licence Required**
- **Motor Vehicle and Phone Provided**

Greyhound Racing Victoria (GRV) is in the business of governing, operating and promoting greyhound racing of the highest integrity to wagering operators nationally and internationally and to Victorian clubs for the enjoyment of members, wagerers and on-course racegoers. GRV is committed to attracting, selecting and retaining the best calibre of people to achieve the highest level of performance and behavioural standards required for each position.

GRV are seeking to appoint one new Steward to assist with the fair and transparent conduct of greyhound racing throughout the state of Victoria and in the improvement of integrity throughout the sport.

While the successful incumbent will need to demonstrate the capability to carry out all aspects of the stewarding role, with an increasing number of out of competition tests and race day samples being carried out, the primary responsibility of this steward appointment will be to –

- Ensure the race meeting is being conducted in accordance with the rules of greyhound racing.
- Oversee kennelling procedures, including security procedures adhered to.
- Conduct out-of-competition and race day sampling for prohibited substances in greyhounds;
- Ensure safe delivery of samples taken for prohibited substance testing; and
- Present evidence at formal inquiries related to prohibited substance detection
- Attending inquiries to coordinate proceedings or to provide evidence including attendance to appeals at Victorian Civil and Administrative Tribunal (VCAT)

If you are a person of high integrity with a strong work ethic, good communication skills and a flexible approach to problem solving that enjoys travel within their role, then the role of full time steward maybe what you are looking for.

To apply for this position please send your cover letter addressing the following selection criteria together with a copy of your resume to careers@grv.org.au by close of business Tuesday, 28th February 2017:

- Highly developed communications skills, verbal and written
- Strong customer service and conflict resolution skills
- Proven ability to work as part of a team and show leadership where required
- Well developed time management and self management skills
- High level of organisational skills
- Data entry/keyboard skills
- Sound literacy and numeracy skills

For further information please contact Deborah Barton on telephone number (03) 8329 1190 or for a copy of the position description, please visit our web site – www.grv.org.au

GRV is an EEO employer

Employees must have the right to work in Australia

All offers of Employment will be subject to a satisfactory police check