



Position Title: Racing Data Analyst	Department: Racing
<input checked="" type="checkbox"/> Change to Existing Position	Date: 22/11/2017
Reports To (Position):	Manager Racing Operations
Position that report to this position:	N/A
Name of Present incumbent (if applicable)	TBA

PRIMARY PURPOSE OF ROLE:

Providing excellent welfare outcomes for greyhounds of all ages is a GRV priority. To achieve this, the GRV racing operations department has committed to a number of major projects that will enhance transparency and utilisation of greyhounds throughout their racing lifecycle, and ensure that all greyhounds that are nominated to race have the best opportunity to access suitable racing events.

Reporting to the Manager Racing Operations, the GRV Racing Data Analyst will plan, design, implement and maintain the procuring of accurate key racing data. This will lead to producing reports on how to best utilise the racing population as well as assessing the impacts of the current and future racing program and other initiatives and identified KPIs and outcomes.

This position will also provide analytical support and advice in identifying key racing trends as they relate to the areas of wagering and racing greyhound population. GRV's operational portal, FastTrack, is central to the administration of greyhound racing in Victoria. The Racing Data Analyst will be required to work with IT developers to develop FastTrack operational capability to support Racing Operations and will work closely with the Information Management and Technology department.

SCOPE:

Greyhound Racing Victoria (GRV) regulates and promotes greyhound racing in Victoria with animal welfare and integrity as its key priorities.

GRV is committed to attracting, selecting and retaining the best calibre of people to achieve the highest level of performance and behavioural standards required for each position. This will help GRV to professionally regulate, conduct and promote greyhound racing and welfare in Victoria with integrity and care, and to ensure an engaging, ethical and sustainable sport.

Our vision is "Victorian greyhound racing is a vibrant and exciting sport with a substantive future, it is trusted and accountable, closely engaged with participants and local communities; We are dedicated to ensuring greyhounds are respected with the utmost care and responsibility throughout their entire lives."

The successful incumbent will report directly to the Manager Racing Operations providing high level racing analytics insights, planning, reporting and racing operations support.

FREEDOM TO ACT/DECISION MAKING:

Nil

KEY RESULT AREA**ACCOUNTABILITY/ACTIVITY****KEY PERFORMANCE INDICATOR**

Area of focus

What activities are you
responsible for?How will you know this has been
achieved?

Monthly Greyhound Population Reporting	<ul style="list-style-type: none"> • Analysis of accurate monthly active racing greyhound population data. • Develop methodology to dissect and report the outcomes of the procured racing population data. • Produce regular reports to identify the outcomes of the data analysis. • Support the entering of the advertised events program into the FastTrack calendar. 	<ul style="list-style-type: none"> • Report documents. • Advertised Events calendar has been successfully inserted and published • Production of monthly greyhound racing population reports. • % of races with 8 starters
FastTrack Improvements / Projects	<ul style="list-style-type: none"> • Provide assistance and departmental requirements for upcoming FastTrack projects. • Report any issues that require urgent assistance by the IT department to fix. • Ability to test new FastTrack projects in test environments to ensure proper performance prior to full system implementation. 	
Racing & Data Communications	<ul style="list-style-type: none"> • Provide data and critical information to: <ul style="list-style-type: none"> ○ Key industry contacts; ○ Participants; ○ Clubs; ○ Internal staff; ○ Wagering Operators <p>For any matters relating to GRV's racing program operating in a timely manner.</p> <ul style="list-style-type: none"> • Provide reports to internal GRV staff and clubs regarding relevant trends and insights relating to the racing program. • Ad hoc data requests 	

Hot Weather	<ul style="list-style-type: none"> • Monitor upcoming weather forecasts. • Develop and maintain data sources to supply accurate weather predictions to key participants. • Develop and maintain processes to follow when changing or cancelling meetings due to hot weather. • Consult and obtain approval for any amendments to upcoming meetings due to hot weather. • Execute any changes or amendments to meetings affected by hot weather in FastTrack. • Communicate any upcoming meeting changes to key industry contacts and participants. 	<ul style="list-style-type: none"> • Daily report of upcoming weather being sent to clubs and relevant internal parties. • Ongoing monthly and end of summer reports for meetings being affected by hot weather.
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KEY BUSINESS CONTACTS	
EXTERNAL	INTERNAL
Greyhound trainers and Industry Participants	General Manager Racing
Stakeholders – Sky Channel, Tabcorp, other racing codes, wagering operators	Manager Racing Operations
Media outlets relating to the publication of formguides (eg Herald Sun, Watchdog contractor)	Racing Department Staff
	Various GRV Departmental staff
	Club Managers and Club Staff

PERSON SPECIFICATION	
EDUCATION/QUALIFICATION	
ESSENTIAL	DESIRABLE
A degree completed or near completion involving statistics, data science, or similar.	Certificate of attainment in business intelligence technologies.
SKILLS/KNOWLEDGE	
ESSENTIAL	DESIRABLE
A high level of technical and business documentation skills.	Experience in Microsoft Power BI and/or SSAS.
Exceptional Microsoft Excel Skills including Power Pivot, VBA, Cell Formulas, and connecting to external databases. Minimum of 2 years of experience	Experience of using data and customer feedback to inform decisions.
An ability to show initiative and work with minimal supervision.	Knowledge of Greyhound Racing (or other racing codes) and its operations.
An ability to collate relevant data in order to drive fact-based decision making and critically evaluate data.	Experience of user acceptance testing and test planning.
Excellent analytical skills, developing hypotheses, demonstrating correlations, and deriving new knowledge. Minimum of 2 years of experience.	
Good presentation, data visualisation skills including charting and tables	
A proven ability to liaise with both business and technical resources.	
A proven ability to balance priorities and contain scope.	
ATTRIBUTES	
ESSENTIAL	DESIRABLE
Responsiveness	Ability to Multi-task
Integrity	Self-Motivated
Impartiality	Lateral Thinker
Accountability	
Respect	
Leadership	
Human Rights	

EMPLOYMENT CONDITIONS

- Terms and Conditions of employment are per the current GRV Employee Enterprise Agreement 2016
- The GRV environment is a unique and challenging operational environment. It operates weekdays, weekends, day and night hours. GRV employees are bound by a number of regulatory Government requirements. In addition, all staff are required to abide by GRV policies including restricted gambling, greyhound ownership and the code of conduct for Victorian Public Sector Employees.
- All employment at GRV is subject to a satisfactory police check prior to commencement
- All employees at GRV are required to have the right to work in Australia.
- All employees are required to comply with WHS statutory obligations
- GRV is an EEO employer.

NAME: _____ DATE: ____/____/____

SIGNATURE: _____