

The Meadows one of Victoria’s leading greyhound racing venue, which has animal welfare and integrity as its key priority is seeking to appoint a passionate and professional Track Maintenance and OH&S Officer.

Your key duties and responsibilities will be:

1. Undertaking Role of the OH&S Officer for the Association which requires compliance with Operational Health & Safety requirements for the venue
2. Working within a team environment and, in the absence of the Track Manager and in coordination with the Foreman, preparation of a safe, efficient and consistent racing and trialling surface in accordance with Club and Industry standards.
3. Periodic maintenance of racing equipment, and vehicles in accordance with manufactures specifications and set procedures. (Only in the absence of the Track Manager)
4. General maintenance and upkeep of all ***MGRA*** controlled areas including, but not limited to, track and surrounds, buildings, gardens, grassed areas, car parks, fencing, concrete, roads and the like.
5. Reporting of all equipment breakdowns, failures or incidents of concern to the Track Manager and General Manager in accordance with set procedures.
6. Assist as required in the replacement and/or repair of racing and associated equipment when required.
7. Cleaning of Kennels, Carpark & surrounds and any other area as requested in a diligent and efficient manner to ensure the health and safety of participants, greyhounds and the general public is preserved.
8. Undertake driving of lure in accordance with the Rules of Greyhound Racing and as required by the ***MGRA*** *(Education provided)*
9. Maintain workshop including associated tools and equipment in a safe and secure manner giving due regard to legislative and OH&S requirements.
10. Coordination of support maintenance and trial staff as directed by the General Manager in the absence of the Track Manager or Foreman.
11. Completion of duties at race meetings and trial sessions as directed by the Track Manager and/or General Manager.
12. Other duties as requested by the MGRA General Manager, Track Manager or as authorised through the MGRA Board

To apply for this position please send your cover letter addressing the above selection criteria together with a copy of your resume to marglong@mgra.com.au by Close of Business 22/9/2016

For further information, please contact Marg Long on telephone number (03) 93555222 or for a copy of the position description, please visit our web site – [www.grv.or.au](http://www.grv.or.au)