



Greyhound Adoption Program Foster Manager

- **Lead the delivery of our greyhound foster care and volunteer programs**
- **Newly Created Permanent Full-Time Position**
- **West Melbourne**

Greyhound Racing Victoria (GRV) regulates and promotes greyhound racing at the State level with animal welfare and integrity as its key priorities. GRV also manages the highly successful Greyhound Adoption Program (GAP), Australia's largest agency for re-homing retired greyhounds.

GAP's Foster Care program is critical in making sure that greyhounds entering GAP have the best opportunity to successfully find a new home as a family pet or companion animal.

Reporting to the Re-homing Manager - Animal Welfare, the Greyhound Foster Manager will co-ordinate all Foster Care program activities. This includes developing appropriate policies, processes and guidelines for volunteer and foster care programs, recruiting foster carers, managing the foster carer and volunteer network and the participation of foster carers and volunteers in Adoption Days and other promotional initiatives to boost greyhound adoptions.

The GAP Foster Manager will also ensure that all foster care and volunteer programs meet Volunteering Australia national standards so that GAP can continue to provide the best possible service and support for greyhounds, prospective adopters and GAP's own foster carers and volunteers.

To be successful in this role, you will have:

- Strong experience in strategically managing volunteer and foster care programs
- Experience in recruiting and managing a volunteer and foster carer network
- Exceptional stakeholder engagement and influencing skills
- Sound organisational skills with the ability to manage competing priorities and meet deadlines

For further information about the position please contact Sean Stanton on (03) 8392 1107 or for a copy of the position description, please visit our website at www.grv.org.au

To apply for this position please submit your cover letter addressing the above selection criteria together with your resume by clicking on Apply for this job! Applications close on Friday 26 August 2016.

GRV is an EEO employer

All offers of Employment will be subject to a satisfactory police check

All employees must have the right to work in Australia