



Steward - Casual

Greyhound Racing Victoria (GRV) is in the business of governing, operating and promoting greyhound racing of the highest integrity to wagering operators nationally and internationally and to Victorian clubs for the enjoyment of members, wagerers and on-course racegoers. GRV is committed to attracting, selecting and retaining the best calibre of people to achieve the highest level of performance and behavioural standards required for each position.

GRV are seeking to appoint a Steward to assist with the fair and transparent conduct of greyhound racing throughout the state of Victoria and in the improvement of integrity throughout the sport.

While the successful candidate will need to demonstrate the capability to carry out all aspects of the stewarding role, with an increasing number of out of competition tests and race day samples being carried out, the primary responsibility of the steward will be to –

- Ensure the race meeting is being conducted in accordance with the rules of greyhound racing.
- Oversee kennel procedures, including security procedures adhered to.
- Conduct out-of-competition and race day sampling for prohibited substances in greyhounds.
- Ensure safe delivery of samples taken for prohibited substance testing.
- Present evidence at formal inquiries related to prohibited substance detection.
- Attending inquiries to coordinate proceedings or to provide evidence including attendance to appeals at Victorian Civil and Administrative Tribunal (VCAT).

Ideally, successful applicants will be able to demonstrate the following selection criteria:

- Strong customer service and conflict resolution skills
- Proven ability to work as part of a team and show leadership where required
- Well developed time management and self management skills
- High level of organisational skills
- Data entry/keyboard skills
- Sound literacy and numeracy skills

To apply, please go to the vacancies on careers.vic.gov.au, search and select the position and click 'apply now'. All applications must include a resume and cover letter addressing the above mentioned Key Selection Criteria.

For further information please contact Heidi Lester on telephone number (03) 8329 1161.

Applications close at midnight on Thursday 3 August 2017.

GRV is an EEO employer

Employees must have the right to work in Australia

All offers of Employment will be subject to a satisfactory police check